BUSINESS TRAINING.

Obligations of Secretaries.

Mr. Charles Allen, F.A.I.S., President of the Australian Institute of Secretaries, declared at the annual general meeting of the organization on Monday night that the majority of the work that secretaries were called upon to do was outside their duties as defined by the by-laws of the Institute. He said that he had been a member of the Institute for 22 years and in that time had seen a great deal of change. He said that many secretaries were not only responsible for the work of the office but were also responsible for the work of the whole organization. He said that the Institute should be made more vigorous and that the secretaries should be more active.

Agriculture in South Africa.

Dr. Richardson's Views.

Room for Increased Production.

South Africa is being visited by an agriculturalist, rich in experience and fully experienced in the problems of farming in several countries of the world, with the object of investigating the progress of the province and the effect of its agricultural research and educational institutions. He is also investigating the agricultural research and educational institutions of the United States of America, and Canada, and is to be in Australia next year. He is an authority on agricultural research and educational institutions, and is to be in Australia next year. He is also investigating the agricultural research and educational institutions of the United States of America, and Canada, and is to be in Australia next year.

Splendid Opportunity.

In giving his impressions at the conclusion of his tour in the United States, Mr. Richardson said that the Cape Times of Mr. Richardson and other agriculturalists were sending a signal of warning to the nation. He said that the Cape Times of Mr. Richardson and other agriculturalists were sending a signal of warning to the nation. He said that the Cape Times of Mr. Richardson and other agriculturalists were sending a signal of warning to the nation. He said that the Cape Times of Mr. Richardson and other agriculturalists were sending a signal of warning to the nation.

Australian Literature.

LECTURE MR. A. E. M. KIRKWOOD.

The second of the four public lectures given by the Australian Association of Writers on Australia and the United States of America, was given on Monday evening. The lecture was on "The Australian-American Relation." Mr. A. E. M. Kirkwood, a well-known authority on the subject, delivered the lecture. He said that the Australian-American relation was one of the most important relations in the world, and that it was one of the most important relations in the world. He said that the Australian-American relation was one of the most important relations in the world, and that it was one of the most important relations in the world.

Loyalty and Efficiency.

As long as secretaries are efficient, a commercial undertaking depends almost entirely on the efficiency of the employees. All employees are essential to the efficient working of the business. Efficiency is essential, and if an employee is not efficient, he will not be employed. The efficiency of the employee is essential, and if an employee is not efficient, he will not be employed. The efficiency of the employee is essential, and if an employee is not efficient, he will not be employed.